

LEARN Executive Committee Meeting Summary

LEARN 44 Hatchetts Hill Road

Old Lyme, CT 06371

November 17, 2016

Called to order 8:32

Present: Craig Esposito, Stonington; Christopher Goff, East Hampton; Rita Volkman, Groton; Tim Hagen, East Lyme, Abby Dolliver, Norwich Superintendent; Eileen Howley, Executive Director

1.0 Review of the Draft agenda

The committee reviewed the draft agenda. The recommended the addition of a discussion of the revised document for the evaluation of the Executive Director.

2.0 Notification of the Bid Award

Dr. Howley reported to the board the award to Constellation Energy, the low bidder for a 12 month period beginning January 5, 2017 for LEARN's electrical generation costs at Hatchetts Hill, Dual Language and RMMS locations. The contracted cost per kilo watt hour is .0702. the estimated savings based on our projected usage of 1,600,000 kilo wat hours is \$13,660 per year.

3.0 Draft Policy #5144-Students: Use of Physical Restraint/Seclusion

The board reviewed and recommended that this new draft policy go forward to the full board.

4.0 Blum Shapiro Memo – 2016 Review of IT Controls: Findings and Recommendations Summary

Dr. Howley the findings and recommendations to support strengthening LEARN's IT controls as well as the work in progress to address the recommendations. She will report back to the full board regarding the recommendations and LEARN's next steps.

The meeting adjourned at 9:30 Unanimous (Esposito; Goff)